

ASSOCIATION FOR EXCELLENCE IN EDUCATION (AEE)

SPEAKER BUDGET

WORKSHEET FOR BUDGET DEVELOPMENT
(See Instructions at Bottom of the Page)

Grant Name: _____

DESCRIPTION	Column B	Column C	Column D	PAGE 1 OF 1	
	QUANTITY	UNIT PRICE	TOTAL PRICE	Col. F	Col. G
SPEAKER NAME:					
PRESENTATION COST			\$0.00		
			\$0.00		
SUB-TOTAL PRESENTATION COST			\$0.00		
	# DAYS	COST	TOTAL		
LODGING (suggested \$85.00 per night)--must provide signed receipt to district			\$0.00		
MEALS: (maximum reimbursement \$6-breakfast, \$9-lunch and \$16-dinner)--receipt required			\$0.00		
Breakfast			\$0.00		
Lunch			\$0.00		
Dinner			\$0.00		
SUB-TOTAL LODGING and MEALS			\$0.00		
	RATE	MILES			
TRANSPORTATION:					
Automobile (\$.555 Current State Rate)	0.555		\$0.00		
Plane			\$0.00		
SUB-TOTAL TRANSPORTATION			\$0.00		
	QUANTITY	UNIT PRICE	TOTAL PRICE	REUSABLE	
SUPPLIES: (Please List Below)			\$0.00	YES	NO
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
SUB-TOTAL SUPPLIES			\$0.00		
OTHER (Please List Below)			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
SUB-TOTAL OTHER			\$0.00		
GRAND TOTAL			\$0.00		
INSTRUCTIONS: Insert quantity in Column B and price for each in Column C. The total will be calculated in Column D. Please indicate if item is reusable by an "X" in either Column F or G.					